

**BLACKHAWK SCHOOL DISTRICT  
500 BLACKHAWK ROAD  
BEAVER FALLS, PA 15010**

**BOARD OF SCHOOL DIRECTORS WORK SESSION  
Blackhawk High School Library  
April 14, 2016**

**AGENDA**

**1. BOARD ORGANIZATION**

- 1.1 Call to Order
- 1.2 Pledge of Allegiance
- 1.3 Roll Call
- 1.4 The purpose of videotaping a meeting is for public information. The opinions expressed by any member of the public do not necessarily reflect the view or opinion of the Blackhawk School District Board of School Directors and are solely that of the speaker. The Blackhawk School District Board of School Directors hereby expressly disclaims any and all responsibility or liability for any false, defamatory or slanderous statements expressed by the speaker. Any unauthorized re-broadcasting of any video, audio or still image of the video recording of the meeting is strictly forbidden without the written permission of the Blackhawk School District Board of School Directors.
- \*1.5 Approval of minutes from March 10, and 17, 2016. (Exhibit)
- \*1.6 It is recommended to amend the February 18, 2016 minutes in the second comment section to correct the name from Jerry Crawford to Gary Crawford.
- 1.7 There was an executive session for personnel matters on Monday, March 28 and tonight, April 14<sup>th</sup>.
- \*1.8 Amendments to the Agenda/Approval of the Agenda

**2. PUBLIC RELATIONS AND COMMUNICATIONS**

- 2.1 Congratulations to the following high school students for being selected Student of the Month for January.
  - a. Natalie Moyer– Little Beaver Lions Club
  - b. Cory Steinle– Rotary Club
  - c. Rebecca Beaumont– Chippewa Lions Club

Presentation by Zachery Hupp

Video Presentation on finances and staffing

**THE PUBLIC HAS THE OPPORTUNITY TO ADDRESS THE BOARD AT THIS TIME ON AGENDA ITEMS.**

- 3.1 It is recommended to approve the Financial Report for March. (Exhibit)
- 3.2 It is recommended to approve the payment of bills. (Exhibit to be provided before voting session)
  - a. Fund 10 – General Fund: \$0
  - b. Fund 32 – Capital Projects Fund: \$0
  - c. Fund 51 – Cafeteria Fund: \$0
  - d. Fund 66 – UPMC Health Fund: \$550,915.18
  - e. Fund 67 – UPMC Dental: \$12,497.85
  - f. Fund 68 – UPMC Vision: \$2,342.95Payroll: March
- 3.3 Informational Item: Monthly Insurance Report for March. (Exhibit)
- 3.4 It is recommended to retain construction lawyer Jessica Quinn-Horgan, who will review the matters involving the Highland Middle School Project at a fee not to exceed \$10,000. (Exhibit)
- 3.5 It is recommended to donate \$\_\_\_ to the Chippewa Township Volunteer Fire Department. (Exhibit)
- 3.6 It is recommended to donate \$500 to the Borough of Enon Valley to help with the completion of Caulfield Park. (Exhibit)
- 3.7 It is recommended to contract with ABM for Facility Services Management at a yearly cost of \$117,611 and a monthly cost of \$3,500 beginning May 1, 2016 for a three year term concluding June 30, 2019. (Exhibit)
- 3.8 It is recommended to approve the following Category 1 e-rate bid for the 2016-2017 school year pending e-rate funding acceptance.
  - a. Sprint for voice plans at a pre-Erate yearly cost of \$4,668.66 (\$2,801.20 after an approximate 40% reimbursement).
- 3.9 Approval is recommended to approve the following Category 2 e-rate applications for 2016-2017 school year pending e-rate application approval. Note: Items purchased under e-rate category 2 are items that are scheduled for replacement but can be obtained with a discount through the e-rate program.

- a. CDWG for wireless products and services at a pre-Erate cost of \$27,840.00 (\$11,136.00 after an approximate 60% reimbursement).
  - b. CDWG for switches at a pre-Erate total cost of \$6,200.00 (\$2,480.00 after an approximate 60% reimbursement).
  - c. SHI International for cabling at a pre-Erate total cost of \$1,409.94 (\$563.98 after an approximate 60% reimbursement).
- 3.10 It is recommended to approve the Resolution Declaration of Official Intent for Capital Expenditures to be Reimbursed from Subsequent Tax-Exempt Borrowings. Sean Garin of Dinsmore& Shohl LLP will be available for questions. (Exhibit)
  - 3.11 It is recommended to accept fees as quoted by UPMC to provide continued administrative services for the District's health plan for the 2016-17 fiscal year at \$57.70 per member per month. Approximately \$207,720 (based on 300 members) per year. (Exhibit)
  - 3.12 It is recommended to renew stop loss coverage as quoted by UPMC Health Benefits, Inc. for renewal for the 2016-17 fiscal year. Approximately \$224,050 per year. (Exhibit)
  - 3.13 It is recommended to accept the UPMC Cobra Advantage renewal fee quotation for the 2016-17 fiscal year. (Exhibit)
  - 3.14 It is recommended to accept the UPMC Vision Advantage quote to provide administrative services for District's vision plan for the 2016-17 fiscal year at \$1.00 per member per month. Approximately \$3,600 per year. (Exhibit)
  - 3.15 It is recommended to accept the UPMC Dental Advantage quote to provide administrative services for the District's dental plan for the 2016- 17 fiscal year at \$3.25 per member per month. Approximately \$11,700 per year. (Exhibit)
  - 3.16 It is recommended to adopt the resolution 04212016 regarding Formal Action Constituting a Debt Ordinance Under The Local Government Unit Debt Act. (Exhibit)
  - 3.17 It is recommended to approve the final 2014-15 audit as presented on April 21, 2016.

**4. PERSONNEL COMMITTEE**

- 4.1 It is recommended to approve a Blackhawk Employee's request for leave beginning the 2016-2017 school year until on or about November 1, 2016.

- 4.2 It is recommended to approve the furloughs of up to 5 professional, 2 support positions and 4 contracted personnel at a total not to exceed \$819,569.
- 4.3 It is recommended to approve the furloughs of supplemental contracts at a total not to exceed \$76,225.
- 4.4 It is recommended to terminate employee H for cause.
- 4.5 It is recommended to accept the resignation of Tracy Zoppelt as secretary of Patterson Primary School effective May 29, 2016.
- 4.6 It is recommended to externally post for the Athletic Director at an approximate cost of \$300.
- 4.7 It is recommended to approve the following seasonal grass-cutting work at a rate of \$9.00 per hour:
  - a. Brian Farkas
  - b. Dante Parente
- 4.8 It is recommended to approve the following for summer custodial work at a rate of \$9.00 per hour:
  - a. Jessica Bucci (pending clearances)
  - b. Emily Davis (pending clearances)
  - c. Shelley Horton (cafeteria employee)
  - d. Kathi Young (cafeteria employee)
  - e. Renee Hupp (paraprofessional)
  - f. Sharon LeBlanc (cafeteria employee)
  - g. Jeri Carver (paraprofessional)
  - h. Marilyn Zoretich (cafeteria)
  - i. Matt Mooney (sub-custodian)
  - j. Ricky Hemphill (sub-custodian)
  - k. Tabitha Markusic (sub-custodian)
  - l. Erin Lokey (sub-custodian)

**5. EDUCATION COMMITTEE**

- 5.1 It is recommended to approve the following field trips: (Exhibit)
  - a. Flyfishing Club (20), Rob Puskas, Neshannock Creek Flyfishing, weekend in April or May pending weather (no expense)
  - b. Sixth, Seventh and Eighth Grade (600), Amy Anderson, Brady's Run Water Walk, Brady's Run, May 17, 2016 (\$300 expenses budgeted).
  - c. Fourth Grade, Mindy Furda, Wetlands: Independence Marsh, Hopewell, May 16, 25, 26, 27, 2016 (\$620 expenses budgeted).
  - d. Fourth Grade, Mindy Furda, Heinz History Center, Pittsburgh, May 5, 2016 (funded by PTO).

- 5.2 It is recommended to require Keystone Test participation and mastery for all graduating students in 2017.
- 5.3 It is recommended to approve the following student teachers:
  - a. Cameron Grosh (Geneva), with Jason Farone.
  - b. Karis Bowman (Geneva), with Melody Woodward
- 5.4 It is recommended to approve an Extended Day Program to assist existing Title I students at Northwestern Primary School. Expenses are covered by the Title I Program. Anticipated start date is April 21, 2016 ending May 31, 2016.

## **6. BUILDINGS AND GROUNDS/REAL ESTATE**

- 6.1 Approval to recommend Professional Service Industries, Inc. (PSI) proposals for Asbestos & Hazardous Materials Survey, Abatement Design Services, and Asbestos Abatement Air Monitoring Services for Northwestern Primary at a cost of \$4110 without monitoring. Supervision of the abatement work, monitoring of the air quality during and clearance of the air quality after abatement is complete is performed on a per diem basis at \$385/day. The number of days needed to perform the abatement will be able to be estimated once the amounts and locations of asbestos are determined after the survey and documentation phase. At that time there will be a more accurate estimation of the length of time needed for abatement and the cost for supervision and air monitoring. (Exhibit)
- 6.2 It is recommended to contract with PSI to do testing for the comfort parameters (Carbon dioxide, temperature, carbon monoxide and relative humidity); airborne microbiologicals (bioaerosols & culturable molds; total volatile organic compounds (TVOCS); formaldehyde; and airborne particulates in an estimated 5 locations throughout the Northwestern facility at a total estimated project cost of \$4,215. (Exhibit)
- 6.3 It is recommended to award proposal for boundary and topographic survey services (land survey and site plan) for Northwestern Primary to Wallace Pancher Group and AES Surveying and Land Planning Inc for an amount of \$10,500. (Exhibit)

## **7. ATHLETICS COMMITTEE**

- 7.1 It is recommended to approve the Athletic Department Activity Report for March. (Exhibit)
- 7.2 It is recommended to approve and recognize a Citizens Advisory Committee to be called the Blackhawk Activities and Athletics Committee for the purposes of raising public support and awareness regarding the District's need for a new football stadium. The group is responsible for the following:
  - a. Facilitating communication between the District and parties interested in sponsorship and/or donations.

- b. Updating the Board on its activities at every monthly work session.
  - c. Encouraging support for a brick buying fundraising program, a naming rights sponsorship initiative, with the understanding that there are no Board or engineer approved designs for the stadium at this time, and general donations to help build the stadium.
  - d. It is expressly understood by the Board and all committee members that no member of this Committee can bind the District to any agreement or promise, that any sponsorship or donation requires Board approval, and that this Committee cannot accept any money on behalf of the District.
- 7.3 It is recommended to approve the appointment of Tom Petti as Chairman of the Blackhawk Activities and Athletics Committee, Beth Schiemer and Vicki Javens as Vice Co-Chairwoman, and the following individuals as members:  
Ryan Moore, Ryan Wissner, Paul Heckathorn, Chaz Januzzi, James Troup, Brooke McGee, Steve Dillon, Rodney Thompson, Kathy Dilinardo, and Jay Fedisin.
- 7.4 It is recommended to approve the Business Manager to establish a dedicated bank account solely for depositing stadium donations and sponsorship funds.
- 7.5 It is recommended to approve the Business Manager and Solicitor to take all necessary steps to facilitate the acquisition of donations and sponsorships. All agreements and donations will require formal Board action before acceptance and approval.
- 7.6 It is recommended to enter into a contract with Varsity News Network at a cost of \$1200 (VNN) –Please see attached information (Chris from VNN will be in attendance and available to answer questions).
- 7.7 It is recommended to approve the request of Adoption PA to rent the high school gym on Sunday, October 2, 2016 for a Cheer Competition/Fundraiser – Please see attached letter.
- \*7.8 It is recommended to approve the Learn to Swim Program starting mid-April.
- 7.9 Informational Items from Athletic Office:
- a. Madison Amalia, Mady Aulbach and Dawson Merry were named Beaver County Times Top Twenty Basketball Player.
  - b. Cory Steinle was named Esmark High School All American.
  - c. Madison Amalia and Mady Aulbach were named Pittsburgh Post-Gazette’s All Section Team – 1st Team.
  - d. Boys Varsity Baseball – Andy McClymonds pitched a No Hitter against Derry on 4/6/16.
  - e. The Girls Swim Team broke the school record for the Girls 200 Medley Relay – New Record – 9:25.13 – Members of the Team – Erin Bain, Caitlyn Peace, Skyle Fogel and Marcella Puglia.

- f. The Boys Bowling Team finished 5th in the state.
  - g. The 91-92 Men's Basketball Team will be inducted into the WPIAL Hall of Fame on June 10, 2016 at the Greentree Doubletree. – Please see attached
  - h. Jack Fullen was selected into the First Class Pennsylvania State Athletic Directors Hall of Fame. – Please see attached
- 7.10 Informational Item: Winter Sports Report (exhibit)
- 7.11 Kennywood Tickets will be on sale in each building of the district on Tuesday, April 26, 2016 – Flyers will be sent home this week – Bus tickets to and from the park will be sold at McCarter's only.
- a. BHS – 7:30-8:00
  - b. HMS – 8:30-9:00
  - c. BIS – 9:15-9:45
  - d. NW – 10:15-10:30
  - e. PATT – 11:00-11:15
- 7.12 Upcoming Foundation Fundraisers:
- a. Magic Show – 5/6/16 –exhibit
  - b. Golf Outing - 5/14/16 –exhibit
  - c. Triathlon – 6/25/16 –exhibit
- 8. ADMINISTRATIVE LIAISON**
- 8.1 Informational Item: Report by Dr. Kerber
- 9. TRANSPORTATION COMMITTEE**
- No Report
- 10. FOOD SERVICE COMMITTEE**
- 10.1 Food Service Report
- 11. NEGOTIATIONS COMMITTEE**
- No Report
- 12. POLICY COMMITTEE**
- No Report
- 13. BOARD/STAFF ENRICHMENT**
- 13.1 It is recommended for the following conferences: (Exhibit)
- a. Scott Nelson, Safe Schools and Healthy Children, Wilkes-Barre, May 9, 2016,

(\$440 expenses budgeted).

- b. Christy Desselle, How SLP's can Best Serve Students with Specific Reading Disorders, BVIU, May 17, 2016 (no expense).
- c. Leah Lindemann, PSLA Conference, Hershey, May 12-14, 2016 (\$855)
- d. Marianne LeDonne, PA Association Federal Program Coordinators, Seven Springs, May 1-4, 2016, (\$526 expenses budgeted).

**14. BEAVER COUNTY CAREER & TECHNOLOGY**

No Report

**15. PSBA LEGISLATIVE COMMITTEE**

No Report

**16. BEAVER COUNTY REGIONAL COUNCIL OF GOVERNMENTS**

No Report

**ADDITIONAL BUSINESS**

- A. Visitors
- B. Administration
- C. Student Representative
- D. Solicitor
- E. School Directors
- F. Next Meeting—April 21, 2016 Blackhawk High School Library, 7:30PM.
- G. Adjournment
- H. Executive Session, if needed.